

Dear Member,

We have to add to our earlier Communication #2. The Administration has posted this text on their COVID-19 information page:

“Student Evaluation of Teaching and Courses

Student evaluation of teaching and courses for the winter 2020 semester will be at the discretion of the faculty member and/or instructor. The faculty member/instructor should inform their chair by **Friday, March 20**, if they would like to proceed with an evaluation. Evaluations will be online only as paper-based evaluation administration is not possible given the University’s current teaching and learning situation. If the faculty member/instructor chooses to have an evaluation administered, they may choose whether to include these in their annual/biannual submission for promotion, tenure and performance review. If the evaluation has been set up in CEVAL and is not wanted by the faculty member, department CECs will need to deactivate the survey.”

This is the proposed policy we described in our Communication #2, but we wanted to be sure that you were aware of the deadline date of **March 20**, stated above, to notify your Chair of your intentions.

Please note that you if your choose to have an online course evaluation you then still have the additional choice of whether the results are included in tenure, promotion, and review process this Fall.

Herb Kunze, UGFA President
Mary DeCoste, UGFA Vice-President